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## **CABINET**

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**MINUTES** of the Meeting held in the Council Chamber, Swale House, East Street, Sittingbourne, Kent, ME10 3HT on Wednesday, 14 June 2017 from 7.00pm - 7.15pm.

**PRESENT:** Councillors Bowles (Chairman), Mike Cosgrove, Duncan Dewar-Whalley, Alan Horton, Gerry Lewin (Vice-Chairman), Ken Pugh and David Simmons.

**OFFICERS PRESENT:** Billy Attaway, Martyn Cassell, Philippa Davies, Donna Price, Mark Radford and Nick Vickers.

**ALSO IN ATTENDANCE:** Councillors Roger Clark and Mike Henderson.

**26 EMERGENCY EVACUATION PROCEDURE**

The Chairman drew attention to the emergency evacuation procedures.

**27 MINUTES**

The Minutes of the Meeting held on 15 March 2017 (Minute Nos. 1240 – 1252) were taken as read, approved and signed by the Chairman as a correct record.

**28 DECLARATIONS OF INTEREST**

No interests were declared.

**29 FAVERSHAM RECREATION GROUND - HERITAGE LOTTERY FUND DEVELOPMENT STAGE - AWARD OF TENDER FOR CONSULTANT**

**Cabinet Member for Environmental and Rural Affairs**

Cabinet considered the report of the Interim Head of Commissioning and Customer Contact and the above Cabinet Member which set out the tender process undertaken to find a suitably qualified team of consultants and designers for design and project management services for the restoration of Faversham Recreation Ground, and requested authority to award the contract. The Cabinet Member for Environmental and Rural Affairs explained that this was a vital piece of work which would revitalise the Recreation Ground. He referred Members to paragraph 2.5 in the report, which outlined the steps that had already been taken, plus further work that was required, including the submission of a second round bid to the Heritage Lottery Fund.

A visiting Member stated that he was happy with delegated authority to submit the second round bid to the Heritage Lottery Fund, however, he requested that details of the plans for the Recreation Ground be brought back to Faversham residents by way of further consultation. The Cabinet Member explained that it was the intention to further consult with Faversham residents. He added that the second round of the

funding bid was to the Parks for People Heritage Lottery Fund, and this had certain parameters to work within.

**Resolved:**

**(1) That approval and authority be given to complete the award of contract for Landscape and Architectural Building Design and Project Management Services for the Restoration and Enhancement of Faversham Recreation Ground to Wynne-Williams Associates Limited at a cost of:**

**Lot 1 Development – £94,010**

**Lot 2 Delivery - £91,210.**

**(2) That delegated authority be given to the Head of Commissioning and Customer Contact and Chief Financial Officer, in consultation with the Cabinet Member for Environmental and Rural Affairs and Cabinet Member for Finance and Performance, to make the second round bid to the Heritage Lottery Fund.**

**(3) That delegated authority be given to the Head of Commissioning and Customer Contact and Head of Legal, in consultation with the Cabinet Member for Environmental and Rural Affairs, to agree commencement of the second phase of work by Wynne-Williams Associates Limited, subject to a successful bid for Heritage Lottery Fund delivery funding and satisfactory performance on phase one.**

**(4) That delegated authority be given to the Head of Commissioning and Customer Contact and Head of Legal, in consultation with the Cabinet Member for Environmental and Rural Affairs, to agree to the legal conditions related to the award of the second round grant from the Heritage Lottery Fund.**

**30 LOCAL CODE OF CORPORATE GOVERNANCE**

**Cabinet Member for Finance and Performance**

Cabinet considered the report of the Chief Financial Officer and the above Cabinet Member which sought agreement to an updated Local Code of Corporate Governance in accordance with the SOLACE Delivering Good Governance document published in late 2016.

The Cabinet Member for Finance and Performance explained that it was important to follow best practice, and he advised that the document would feed into the Annual Governance Statement which was being considered by the Audit Committee on 21 June 2017.

**Resolved:**

**(1) That the Local Code of Corporate Governance be agreed.**

**31 OUTSIDE BODIES NOMINATIONS TO BE MADE BY CABINET****Leader**

Cabinet considered the report of the Democratic and Electoral Services Manager and the Leader which set out the list of outside bodies and sought representation for the municipal year 2017/18.

In response to a question with regard to AmicusHorizon, the Chief Executive advised that the recent merger had been ratified, and that the new organisation was called Optivo Kent General Panel. There would be a Member Briefing on the changes that had taken place.

The Leader highlighted nominations that had changed from 2016/17, as noted on Appendix I to these minutes.

**Resolved:**

**(1) That the appointments to Outside Bodies be agreed as set out in Appendix I to these Minutes.**

**32 MINUTES OF THE SOUTH THAMES GATEWAY BUILDING CONTROL JOINT PARTNERSHIP MEETING HELD ON 16 MARCH 2017**

Cabinet noted the resolutions from the South Thames Gateway Building Control Joint Committee of 16 March 2017

**Resolved:**

**(1) That the resolutions from the South Thames Gateway Building Control Joint Committee of 16 March 2017 be noted.**

Chairman

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All Minutes are draft until agreed at the next meeting of the Committee/Panel